Architects Section

24th November 2026

To whom it concerns

RE: **To provide archaeological monitoring services during the construction of the housing development at Lawn road, Castlebar, County Mayo.**

Letter of Invitation

overview

Mayo County Council is inviting suitable companies through open competition, to provide archaeological monitoring services during the construction of the housing development at Lawn road, Castlebar, County Mayo. These full services are outlined in the Archaeological Impact Assessment Report.

list of tender documents

The Archaeological Consultancy Service Framework tender documentation, divided into three categories, are set out below;

Documents to be included in the Contract

- Tender drawings
- Service Requirements (These full services are outlined in the Archaeological Impact Assessment Report).
- Tender & Schedule for Archaeology Services (FTS10_Archaeology_v1.7_16-09-2024)
- Pricing Schedule
- Standard Conditions of Engagement for Archaeology Services (COE2_Archaeology_v1.5_30-09-2024) and associated Professional Indemnity Insurance Certificate (MF-2.1) & H&S Compliance Declaration, General Service Providers (MF-2.4) and as PCSC (MF-2.6)

Documents for information purposes only (not to be included in the Contract)

- Letter of Invitation
- Instruction to Tenders – Open Procedure for Consultancy Services ITT_S2b_Services_Open_THR_v2.0-04-11-2024
- Preliminary Safety & Health Plan

Documents for suitability assessment

- Suitability Assessment Questionnaire – Open Procedure (QC_Part_2_v1.1_04-11-2024) and associated Appendices A, A1, B1 & B3

tender submission

Tenders must be submitted via the electronic post box available on www.etenders.gov.ie on or before **Monday** the **15th January 2026** at **5.00pm**
Only tenders submitted to the electronic postbox will be accepted. Tenders submitted by any other means (including but not limited to by email, fax, post or hand delivery) will NOT be accepted. Tenderers must ensure that their responses are uploaded electronically to www.etenders.gov.ie in three (3) pdfs, in the following format:

Volume 1 – Containing tenderers completed Suitability Assessment, Appendices and Declarations and include the following:

- Suitability Assessment Questionnaire – Open Procedure (QC_Part_2_v1.1_04-11-2024)
- Appendices A, A1, B1 & B3
- Professional Indemnity Insurance Certificate (MF-2.1)
- H&S Compliance Declaration, General Service Providers (MF-2.4)
- H&S Compliance Declaration, as PCSC (MF-2.6)
- Appointment of the Project Supervisor for the Construction Stage

- Volume 2 – Containing completed Tender & Schedule for Archaeology Services (FTS10_Archaeology_v1.7_16-09-2024)

Volume 3 – Containing completed and signed Pricing Schedule

Please note that it is the tenderers responsibility to allow sufficient time to ensure that all files/documents are uploaded to the eTenders portal before expiry of the closing date and time (as set out in the tender documents)